

**Reforms in the process and procedure in the conduct of evaluation/ examination; including continuous internal assessment to improve the examination system.**

- The institution has in place a regular continuous evaluation system through which the students are assessed based on their performance. The final exams are conducted by the affiliating university. Internal marks are integral part of result and it is necessary for every student to attain a minimum certain percentage of marks.
- For the regular internal assessment of students following examination system is followed for all academic years at three-month intervals;

FIRST TERMINAL EXAMINATIONS.

SECOND TERMINAL EXAMINATIONS.

SENT UP EXAMINATIONS.

- Before the date of every internal examination, the department furnishes and displays the syllabus on the department notice boards which is approved by the head of department of respective subject.
- Question papers are prepared and submitted to the exam cell one week before the exam date. The internal exams answer sheet evaluation is centralized.
- The internal marks are awarded after assessing student's performance in monthly tutorials, internal exams, assignments, attendance.
- Students are also evaluated by the faculty member via their interaction and active participation during lecture as every lecture ends with MCQ discussion and frequently asked university questions. The lectures are uploaded 7 days prior for the student to come prepared with the basic outline of topic.
- Cheating by students is a universal problem and one that all examination systems have to contend with. Initially these kinds of misdeeds may require tough measures to curb them. Video cameras have been installed in all classrooms and Examination halls, in part to deter and detect violations of examination protocols.
- Generation of reports for teachers Weekly Class Assignments (CAs): Weekly Class Assignments on topics covered during the week and in daily home assignments are given in class in the form of a short quiz. This ensures that the student has paid attention in the classes and has also attempted all daily home assignments with the required rigor. These

assignments have been found to have led to critical-thinking and self-assessment in students.

- Other than regular internal assessment test, end-posting viva's, micro discussions are also conducted in the respective departments which provides clear vision to faculty members for better evaluation of each student.
- Remedial Examination: Provision has been made for conduct of remedial examination after every Internal Exams. With this, a student who failed in the internal Exams, can now take up a modular skilling for improvement in their Academic performance.
- A board meeting is conducted by the internal quality assessment meeting along with all head of departments every month for evaluation of each and every student on clinical and academical front in all the subjects.
- The same council make decisions regarding the parameters of distribution of marks based on university guidelines and suggestions regarding awarding of marks to students. The decision of the same are communicated to all faculty members which ensures uniform assessment of students.