

## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2017/001

06.02.2017 (Monday)

Location: Principal Office

Attendees:


1. Chairperson: Dr. Devi Charan Shetty
2. Members:
  - Dr. Vinod Sachdev
  - Dr. Achint Juneja
  - Dr. Piush Kumar
  - Dr. Rishi Rath
  - Mr. Gaurav Sethi

### **The following agenda were discussed:**

1. To review quota completion of undergraduates and postgraduates.
2. Ensuring preparation for university exams of final year postgraduates.
3. Tracking attendance of all the undergraduates and postgraduates.
4. To analyse action taken report of feedbacks of undergraduate students.
5. Value added programs to be conducted by departments. Plans to be shared.
6. Preparing the result of 2<sup>nd</sup> internal assessment exam of BDS 1<sup>st</sup> year students
7. To analyse the action taken report on faculty and alumni feedbacks
8. Making curriculum effective by introducing contemporary pedagogical practices.
9. PG 1<sup>st</sup> year preclinical work status.
10. Preparations to be checked for CBCT postgraduate clinical training programme.
11. To discuss the preparations for Course on Clinical Implantology to be held in Prosthodontics department.
12. To organize Interdepartmental workshop on Fillers and bone grafts by Department of Oral & Maxillofacial Surgery.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	To review quota completion of undergraduates and postgraduates	UG and PG incharges	13-02-17 Done
2.	Ensuring preparation for university exams of final year postgraduates	PG incharges	20-02-17 Done
3.	Tracking attendance of all the undergraduates and postgraduates and to send mails to the students with less attendance on quarterly basis	UG Coordinators	Done
4.	To analyse action taken report of feedbacks of undergraduate students	Principal Office	14-02-17 Done

5.	Value added programs to be conducted by departments. Plans to be shared.	HODs	13-02-17 Pending
6.	Preparing the result of 2 <sup>nd</sup> internal assessment exam of BDS I <sup>st</sup> year students	UG Coordinators	16-02-17 Done
7.	To analyse the action taken report on faculty and alumni feedbacks	Principal Office	13-02-17 Done
8.	Group discussions to be included in lectures to make teaching engaging	Subject incharges of UG Program	Done
9.	PG 1 <sup>st</sup> year preclinical work status	PG in charge of all departments	20-02-17 Pending
10.	Preparations to be checked for CBCT postgraduate clinical training programme	HOD Department of Oral Medicine & Radiology	21-02-17 Pending
11.	To discuss the preparations for Course on Clinical Implantology to be held in Prosthodontics department.	Concerned HOD	27-02-17 Done
12.	To organize Interdepartmental workshop on Fillers and bone grafts	Concerned HOD	27-02-17 Done

  
 Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Professor & Head  
 Department of Oral Pathology  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2017/002

07.08.2017 (Monday)

Location: Principal Office

Attendees:

3. Chairperson: Dr. Devi Charan Shetty

4. Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Gaurav Sethi


**The following agenda were discussed:**

1. To conduct institutional screening committee meeting to screen synopsis of MDS 2017-20 batch.
2. To prepare academic calendar, time table, teaching schedule of BDS 2017 batch.
3. Plan for increasing student usage of library services and availability of more reference books for PG Students.
4. Improvement awards for BDS students.
5. Plagiarism check before thesis submission
6. Synopsis submission by Ist year MDS students.
7. To call parents of students with <75% attendance and < 50% marks in internal exams
8. Review of quota completion status of BDS students.
9. Feedback to be taken from new 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year BDS batches.
10. Clinical module schedule for BDS 1<sup>st</sup> year.
11. Webinars to be conducted on monthly basis.
12. To discuss the preparations for Workshop on Comprehensive Oral Implantology Course by Department of Prosthodontics, Periodontics and Oral & Maxillofacial Surgery.
13. AOCMF Course to be organized by Department of Oral & Maxillofacial Surgery.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	To conduct institutional screening committee meeting to screen synopsis of MDS 2017-20 batch.	Principal Office	10-08-17 <i>Done</i>
2.	To prepare academic calendar, time table, teaching schedule of BDS 2017 batch	APO and subject incharges	14-08-17 <i>Pending</i>
3.	Students to be motivated for increasing student usage of library services and availability of more reference books for PG Students. Requirement to be raised from departments	HODs	14-08-17
4.	Improvement awards for BDS students	APO	10-08-17 <i>In Process</i>

5.	Plagiarism check to be done before thesis submission	Director Principal office	Pending
6.	Synopsis submission by Ist year MDS students	HODs	09-08-17
7.	To call parents of students with <75% attendance and < 50% marks in internal exams	UG Coordinator	21-08-17
8.	Review of quota completion status of BDS students	Subject wise faculty incharge	28-08-17 In Process
9.	To take feedback from new 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> year BDS batches	Principal Office	21-08-17 None
10.	To share the Clinical module schedule for BDS 1 <sup>st</sup> year	APO	29-08-17 None
11.	To conduct Webinars on monthly basis	HODs	15-08-17
12.	To discuss the preparations for Workshop on Comprehensive Oral Implantology Course	Concerned HODs	21-08-17
13.	To organize AOCMF Course by Department of Oral & Maxillofacial Surgery.	HOD	29-08-17 None

 Dr. Devi Charan Shetty  
 Principal  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

 Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206

## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2018/001

05.03.2018 (Monday)

Location: Principal Office

Attendees:

5. Chairperson: Dr. Devi Charan Shetty

6. Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Gaurav Sethi

**The following agenda were discussed:**

1. To ensure preparations for upcoming DCI inspection and to update the documents required.
2. To ensure preparations for the University examination of MDS Batch 2015-18.
3. Biometric attendance of undergraduate & postgraduate students.
4. To identify Slow and Advanced learners from the BDS batches and to focus on them accordingly.
5. Analysing action taken report of student feedback.
6. Review of preparations for upcoming internal assessment examinations for undergraduates.
7. Interdepartmental course and trainings to be conducted.
8. To start in house preparation for interns for NEET entrance examination.
9. To organise World No Tobacco Day by Department of Oral Pathology & Microbiology.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	To check preparations for upcoming DCI inspection by every department. Documents to be shared with Principal's office	HODs	19-03-18 None
2.	To ensure preparations for the University examination of MDS Batch 2015-18 and to share the status with Principal's office	HODs	12-03-18 Ongoing
3.	Biometric attendance of undergraduates & postgraduates to be taken from Reception biometric machine, wherein they need to punch between 8:30 am to 8:45 am	APO	26-03-18 None
4.	To identify Slow and advanced learners from the BDS batches and to focus on them accordingly	Subject wise faculty incharge	
5.	Analysing action taken report of student feedback	Principal office	20-03-18 Pending

6.	Review of preparations for upcoming internal assessment examinations for undergraduates	UG Incharge	09-03-18 Ongoing
7.	Interdepartmental course and trainings to be conducted	Concerned HODs	12-03-18 Pending
8.	To start in house preparation for interns for NEET entrance examination	Principal Office	28-03-18 Done
9.	World No Tobacco Day to be organised by Department of Oral Pathology & Microbiology	HOD	19-03-18 Done

  
 Dr. Devi Charan Shetty      Dr. Devicharan Shetty  
 Principal      Principal  
 I.T.S Centre for Dental Studies & Research  
 Professor & Head      Delhi-Meerut Road, Muradnagar  
    Ghaziabad-201206  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2018/002

03.09.2018 (Monday)

Location: Principal Office

Attendees:

7. Chairperson: Dr. Devi Charan Shetty

8. Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. R.N. Trivedi

**The following agenda were discussed:**

1. Teaching schedules for BDS 2<sup>nd</sup> year, 3<sup>rd</sup> year and 4<sup>th</sup> year batches
2. Tracking student attendance
3. Action taken report on faculty and alumni feedbacks
4. Publication of Scientific articles by MDS 2016 Batch
5. Utilization of Library resources
6. Submission of University Practical Answer sheets by all departments to Principal Office post exam.
7. Clinical module schedule for BDS I<sup>st</sup> year Batch
8. Attendance report of basic science lectures.
9. Institutional ethical research committee meeting to be organised post synopsis submission.
10. LD submission by MDS 2<sup>nd</sup> Year.
11. Webinars for postgraduates.
12. Thesis submission of MDS 2019 batch.
13. Workshop on Facial Aesthetic & Piezosurgery to be organised by Department of Periodontology.
14. CDE programme to be conducted on Occlusal splint therapy.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	Ensuring preparation of teaching schedules for BDS 2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year batches and sharing the same with Principal Office	APO, Subject wise faculty incharge	24-09-18 None
2.	To send mail to students about their attendance shortage on quarterly basis. PG Attendance to be shared with department heads on monthly basis	UG & PG Coordinators	1-10-18
3.	To analyse the action taken report on faculty and alumni feedbacks	Principal Office	25-09-18 None
4.	Publication of Scientific articles by MDS 2016 Batch	Principal Office	25-09-18 Pending

5.	Utilization of Library resources to be increased by encouraging students. Mail to be sent from Principal Office	HODs, Coordinators and subject incharges	8-10-18 Ongoing
6.	Submission of University Practical Answer sheets by all departments to Principal Office post exam. Mail to be sent from Principal Office	Principal office HODs	17-09-18 Done
7.	To share the clinical module schedule for I <sup>st</sup> year BDS batch	APO	10-09-18 Done
8.	Attendance report of basic science lectures to be shared with PG incharges and HODs	APO	25-09-18 Done
9.	Synopsis submitted by MDS 2018 batch to be checked by PG coordinator and institutional ethics committee meeting to be planned	PG Coordinator	8-10-18
10.	Library dissertation from MDS 2017 batch to be submitted by 8 Oct for Plagiarism check. Final submission in the first week of November	HODs and PG Incharges	8-10-18 Ongoing
11.	Webinars to be organised for postgraduates as teaching learning methodology	HODs and PG Incharges	Done
12.	Thesis work to be finalised for MDS 2016 batch and submitted b 2 <sup>nd</sup> week of Nov	HODs and PG Incharges	12-11-18 In Process
13.	Hands-on course on Facial Aesthetic & Piezosurgery to be organised by Department of Periodontology	HOD	26-09-28 Done
14.	CDE programme to be conducted on Occlusal splint therapy	HOD Department of Oral Medicine & Radiology	26-09-18 Done

  
 Dr. Devi Charan Shetty  
 Principal  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206



## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2019/001

04.03.2019 (Monday)

Location: Principal Office

Attendees:

Chairperson: Dr. Devi Charan Shetty

Members:

- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. R.N. Trivedi

### The following agenda were discussed:

1. Ensuring that academic activity schedules (JC, seminar & case presentation) for MDS batches are being followed in departments.
2. Analysis of internal assessment result of BDS Batches.
3. Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.
4. Ensuring preparation for university exams of final year postgraduates.
5. Tracking monthly attendance of undergraduate and postgraduate students.
6. Tobacco Cessation workshop to be held in PHD department.
7. Practice management sessions to be organised for interns
8. Basic Implantology Course- 3<sup>rd</sup> Module for Final Year BDS to be organized by Department of Prosthodontics.
9. Hands-on workshop to be conducted by Department of Periodontology, Pedodontics & Oral & Maxillofacial Surgery.
10. Webinars to be organised by Department of Oral & Maxillofacial Pathology and Orthodontics & Dentofacial Orthopaedics.
11. Student exchange programme to be conducted by Department of Conservative Dentistry and Endodontics.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	
1.	Ensuring that academic activity schedules (JC, seminar & case presentation) for MDS batches are being followed in departments	PG in charge of all departments	11-03-19 Done
2.	Analysis of internal assessment result of BDS Batches	UG Coordinators	18-03-19 Done
3.	Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator	Mentors & Coordinators	Done

4.	Ensuring preparation for university exams of final year postgraduates	PG incharges	22-03-19 Ongoing
5.	Tracking monthly attendance of undergraduate and postgraduate students	UG and PG Coordinator	
6.	Tobacco Cessation workshop to be held in PHD department	Head of the Department	21-03-19
7.	Practice management sessions to be organised for interns	Principal Office	25-03-19 None
8.	Basic Implantology Course- 3 <sup>rd</sup> Module for Final Year BDS by Department of Prosthodontics	UG Coordinator	22-03-19 None
9.	Hands-on workshop to be conducted by Department of Periodontology, Pedodontics & Oral & Maxillofacial Surgery	Concerned HODs	25-03-19 In Process
10.	Webinars to be organised by Department of Oral & Maxillofacial Pathology and Orthodontics & Dentofacial Orthopaedics	Concerned HODs	27-03-19 None
11.	Student exchange programme to be conducted by Department of Conservative Dentistry and Endodontics	HOD	30-03-19 Ongoing

Dr. Devi Charan Shetty  
 Principal  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206

## MINUTES OF ACADEMIC COUNCIL MEETING

ITS-CDSR/ACM/2019/002

02.09.2019 (Monday)

Location: Principal Office

Attendees:

Chairperson: Dr. Devi Charan Shetty

Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Anil Pillai

### The following agenda were discussed:

1. Ensuring preparation of teaching schedules for BDS 2<sup>nd</sup> year, 3<sup>rd</sup> year and 4<sup>th</sup> year batches such that video links are included for all relevant topics.
2. Uploading Teaching schedule, ppt and video link on I cloud.
3. Online student satisfaction survey for all the students.
4. Preparing the result of I<sup>st</sup> internal assessment exam of BDS I<sup>st</sup> year students.
5. To send mail to students about their attendance shortage on quarterly basis.
6. Preclinical record books of PG I<sup>st</sup> year students to be checked to ensure completion of preclinical work.
7. To organise a course of Basic Life Support for faculty and post graduate students.
8. Plagiarism check before thesis submission.
9. Managing Oral implantology centre by Dept. Of Prosthodontics, Periodontics and Oral Surgery on rotational basis.
10. To organise a course on CBCT.
11. Webinars to be organised on monthly basis.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	
1.	Ensuring preparation of teaching schedules for BDS 2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year batches such that video links are included for all relevant topics	APO, Subject wise faculty incharge	30-09-19 Pending
2.	SOP for uploading Teaching schedule, ppt and video link on I cloud to be shared with faculty	Registrar	9-09-19 Done
3.	Online student satisfaction survey to be conducted and report to be made.	Principal's office	6-09-19 Ongoing
4.	Preparing the result of I <sup>st</sup> internal assessment exam of BDS I <sup>st</sup> year students	Subject wise faculty incharge	Done

5.	To send mail to students about their attendance shortage on quarterly basis	UG Coordinators	
6.	Preclinical record books of PG I <sup>st</sup> year students to be checked to ensure completion of preclinical work	PG coordinator	24-09-19 Ongoing
7.	To organise a course of Basic Life Support for faculty and post graduate students	HOD Department of Pharmacology	16-09-19 None
8.	Plagiarism check to be done before thesis submission	Director Principal office	23-09-19 None
9.	Oral implantology centre to be managed by Dept. Of Prosthodontics, Periodontics and Oral Surgery on rotational basis. Schedule to be finalised	Principal Office	18-09-19 None
10.	Preparations to be checked for CBCT postgraduate clinical training programme	HOD Department of Oral Medicine & Radiology	30-09-19 In Process
11.	Webinars to be organised on monthly basis	Concerned HODs	16-09-19 None


 Dr. Devi Charan Shetty  
 Principal  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar.  
 Ghaziabad-201206

## MINUTES OF ACADEMIC COMMITTEE MEETING

ITS-CDSR/ACM/2020/001

02.03.2020 (Monday)

Location: Principal Office

Chairperson: Dr. Devi Charan Shetty

Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Anil Pillai

### **The following agenda were discussed:**

1. To review academic activity schedules for BDS and MDS batches and to check if they are being followed in departments.
2. Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.
3. Tracking monthly attendance of undergraduate and postgraduate students.
4. Interdepartmental course and trainings to be conducted.
5. Student feedback to be taken and analysed.
6. Review of quota completion status of BDS students.
7. Review of preparations for upcoming internal assessment examinations for 1<sup>st</sup> and 2<sup>nd</sup> year postgraduates.
8. Promoting research activities in departments.
9. Organizing international webinar on **Practice of Forensic Odontology – Past and Future**”.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	Ensuring that academic activity schedules for BDS and MDS are being followed in departments	PG in charge of all departments	11-03-20 None
2.	Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator	Mentors and coordinators	Ongoing
3.	Tracking monthly attendance of under graduate and post graduate students.	UG and PG Coordinator	16-03-20
4.	Add on courses to be conducted.	Head of the departments	23-03-20 Ongoing
5.	Student feedback to be taken and analysed	Principal Office	None
6.	Review of quota completion status of BDS students	Subject wise faculty incharge	23-03-20 Pending

7.	Review of preparations for upcoming internal assessment examinations for 1 <sup>st</sup> and 2 <sup>nd</sup> year postgraduates	PG Incharge	30-03-20 Ongoing
8.	Promoting research activities in departments. Departments to be made aware of available research grants	Research coordinator	16-03-20 Done
9.	Practice of Forensic Odontology – Past and Future”	HOD Oral & Maxillofacial Pathology and Oral Microbiology	30-03-20 Done

  
 Dr. Devi Charan Shetty  
 Principal  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206

## MINUTES OF ACADEMIC COMMITTEEMEETING

ITS-CDSR/ACM/2020/002

07.09.2020 (Monday)

Location: Principal Office

Chairperson: Dr. Devi Charan Shetty

Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Anil Pillai

**The following agenda were discussed:**

1. To review academic activity schedules for BDS and MDS batches and to check if they are being followed in departments.
2. Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.
3. Tracking monthly attendance of undergraduate and postgraduate students.
4. Interdepartmental course and trainings to be conducted.
5. Student feedback to be taken and analysed.
6. Organizing international webinar on **“BIOMECHANICS IN ORTHODONTICS”**.
7. Workshop to be organized by Department of Pedodontics and Preventive dentistry on **“Oral Sedation”**.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	Ensuring that academic activity schedules for BDS and MDS are being followed in departments.	PG in charge of all departments	11-09-20 <i>Pending</i>
2.	Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.	Mentors and coordinators	<i>Done</i>
3.	Tracking monthly attendance of under graduate and post graduate students.	UG and PG Coordinator	<i>Ongoing</i>
4.	Interdepartmental course and trainings to be conducted.	Head of the departments	21-09-20
5.	Student feedback to be taken and analysed	Principal Office	<i>In Process</i>
6.	<b>BIOMECHANICS IN ORTHODONTICS”</b>	HOD Orthodontics and Dentofacial Orthopaedics	28-09-20 <i>Done</i>

7.	Workshop on "ORAL SEDATION" to be organized by Department Of Pedodontics And Preventive Dentistry	HOD	29-09-20 Done
----	---	-----	------------------

  
Dr. Devi Charan Shetty  
Principal  
Professor & Head  
Department of Oral Pathology  
I.T.S Centre for Dental Studies & Research  
NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
Uttar Pradesh.

Dr. Devicharan Shetty  
Principal  
I.T.S Centre for Dental Studies & Research  
Delhi-Meerut Road, Muradnagar  
Ghaziabad-201206



## MINUTES OF ACADEMIC COMMITTEE MEETING

ITS-CDSR/ACM/2021/001

01.02.2021 (Monday)

Location: Principal Office

Chairperson: Dr. Devi Charan Shetty

Members:


- Dr. Vinod Sachdev
- Dr. Achint Juneja
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Anil Pillai

### The following agenda were discussed:

1. To review academic activity schedules for BDS and MDS batches and to check if they are being followed in departments.
2. Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.
3. Tracking monthly attendance of undergraduate and postgraduate students.
4. Interdepartmental course and trainings to be conducted.
5. Student feedback to be taken and analysed
6. Workshop to be organized on Practice Management
7. Workshop to be organized by Department of Pedodontics and Preventive Dentistry on "Nitrous oxide inhalation sedation training programme".
8. Workshop to be organized by Department of Periodontology on "Advanced Facial Aesthetics".
9. Workshop to be organized by Department of Oral & Maxillofacial Surgery on "Oral cancer: diagnosis & Management."

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	Ensuring that academic activity schedules for BDS and MDS are being followed in departments	PG in charge of all departments	11-02-21 Done
2.	Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator	Mentors and coordinators	15-02-21 Done
3.	Tracking monthly attendance of under graduate and post graduate students	UG and PG Coordinator	None
4.	Interdepartmental course and trainings to be conducted	Head of the departments	20-02-21 Ongoing
5.	Student feedback to be taken and analysed	Principal Office	Done

6.	Organizing workshop on Practice Management	HOD Conservative Dentistry & Endodontics	22-02-21  Pending
7.	Organizing workshop on Nitrous oxide inhalation sedation training programme	HOD Pedodontics and Preventive Dentistry	25-02-21  Done
8.	Organizing workshop on Advanced Facial Aesthetics	HOD Periodontology	27-02-21  Done
10.	Organizing workshop on Oral Cancer: Diagnosis & Management	HOD Oral & Maxillofacial surgery	27-02-21  Done

  
 Dr. Devicharan Shetty  
 Principal  
 I.T.S Centre for Dental Studies & Research  
 Delhi-Meerut Road, Muradnagar  
 Ghaziabad-201206  
 Professor & Head  
 Department of Oral Pathology  
 I.T.S Centre for Dental Studies & Research  
 NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
 Uttar Pradesh.

## MINUTES OF ACADEMIC COMMITTEE MEETING

ITS-CDSR/ACM/2021/002

22.11.2021 (Monday)

Location: Principal Office

Chairperson: Dr. Devi Charan Shetty


Members:

- Dr. Srinath Thakur
- Dr. Rahul Chopra
- Dr. Piush Kumar
- Dr. Rishi Rath
- Mr. Anil Pillai

### **The following agenda were discussed:**

1. To review academic activity schedules for BDS and MDS batches and to check if they are being followed in departments.
2. Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator.
3. Tracking monthly attendance of undergraduate and postgraduate students.
4. Interdepartmental course and trainings to be conducted.
5. Student feedback to be taken and analysed.
6. To organise a course of Basic Life Support for faculty and post graduate students.

<u>Action#</u>	<u>Action point</u>	<u>Owner</u>	<u>ETA</u>
1.	Ensuring that academic activity schedules for BDS and MDS are being followed in departments	PG in charge of all departments	25-11-21 <i>Done</i>
2.	Regular conduct of Mentor ward meetings and sharing of reports with respective year coordinator	Mentors and coordinators	29-11-21 <i>OnGoing</i>
3.	Tracking monthly attendance of under graduate and post graduate students	UG and PG Coordinator	23-11-21 <i>Done</i>
4.	Interdepartmental course and trainings to be conducted	Head of the departments	29-11-21 <i>Done</i>
5.	Student feedback to be taken and analysed	Principal Office	
6.	To organise a course of Basic Life Support for faculty and post graduate students	HOD Department of Pharmacology	30-11-21 <i>Done</i>

  
Dr. Devi Charan Shetty Principal  
Principal I.T.S Centre for Dental Studies & Research  
Professor & Head Delhi-Meerut Road, Muradnagar  
Ghaziabad-201206  
Department of Oral Pathology  
I.T.S Centre for Dental Studies & Research  
NH-58, Delhi-Meerut Road, Ghaziabad- 201206  
Uttar Pradesh.